

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
April 12, 2012**

Chair Jeanne Clark confirmed that a quorum was present and called the meeting to order at 6:01 p.m. Also in attendance: Paula Petty, Kelly Skovbjerg, Ashlee Pfeiffer, Chuck Bardwell, Rita Weber, Shirley Hord, Brian Cartwright and Sandy Johnston. Absent: Carol Green

Guests

No guests were present.

Reading and Approval of 3/8/12 Minutes

The minutes of the last meeting were read. Chuck Bardwell moved to approve and Ashlee Pfeiffer seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

National Library Week is April 8-12. The Windmill dedication ceremony will be April 27 at 6 p.m. The Poetry Festival started on April 10 and will run through April 14. The last Live at the Library of the season will be May 8 with Mariachi "L" performing at 6:30 p.m. This is a brother and sister musical group who live here in Boerne.

Committee Reports

None.

Old Business

None.

New Business

Friends Update

Starting in April the FriendShop will be open every first Wednesday from 9 a.m.-12:00 p.m. to the public to sell books. On Wednesday, April 18 at 11:30 a.m. the Friends are having a luncheon at Fritize's BBQ restaurant on Main Street. 15% of the food bill will be donated to the Friends to help support PHPL functions.

Foundation Update Ariel Brooks-Stevens

We have scheduled the birthday party for June 2nd. Planning is underway for the event and we are excited about the fundraising opportunities the party presents. We have started to ask for sponsorships for the party and will begin selling tickets in mid-April.

We have kicked off 2012 with three Moveable Feasts: Last Dinner on the Titanic, Lonesome Dove and A Christmas Carol. We are hoping to add several more events to our calendar. Information about the Moveable Feasts is on our website at www.boernelibraryfoundation.org

We are going to create and sell a birthday calendar as just one of our fundraisers this year. We will work with the historical archives to find images that will appeal to our community and help celebrate the 60

years of the Boerne library and the 150 years of Kendall County. More information about the calendars will be available in the coming months.

Confidentiality of Library Records Policy

Ashlee Pfeiffer moved to approve the policy and Rita Weber seconded. Motion carried.

Americans with Disabilities Act Policy

Chuck Bardwell moved to approve the policy and Rita Weber seconded. Motion carried.

Strategic Planning 2012-13

The board briefly discussed how to update the library's strategic plan. Writing the plan will begin in September 2012 as well as conducting a customer survey. Kelly showed the Daviess County Library Strategic Plan as an example of a plan we would like to emulate.

Budget Review

Kelly informed the board that the city has begun budget planning for the next fiscal year. The library has requested one librarian and two part-time library aide positions as well as a new book drop that will automatically check in items as they are returned.

Other Business

None.

Shirley Hord moved to adjourn, Ashlee Pfeiffer seconded. The meeting was adjourned at 6:50 p.m.

The next meeting is scheduled for May 10, 2012.

Respectfully submitted on April 26, 2012,

Sandy Johnston