

**MINUTES OF THE PATRICK HEATH PUBLIC LIBRARY
ADVISORY BOARD MEETING
April 11, 2013**

Chair Ashlee Pfeiffer confirmed that a quorum was present and called the meeting to order at 6:00 p.m. Also in attendance: Chuck Bardwell, Paula Petty, Brian Cartwright, Shirley Hord, Kelly Skovbjerg and Sandy Johnston. Absent: Rita Weber, Jeanne Clark and Carol Green.

Guests

No guests were present.

Reading and Approval of 3/14/13 Minutes

The minutes of the last meeting were read. Chuck Bardwell moved to approve and Brian Cartwright seconded. Motion carried.

Citizen Comments

None.

Library Director's Report

Natalie Morgan, assistant library director, has been elected Chair-Elect for the Texas Library Association's District 10, which is one of the 10 regional districts in the Texas Library Association and serves libraries and librarians in the San Antonio regional area.

Volunteers are invited to a **London-themed appreciation luncheon** on April 16 from 11 a.m.-1 p.m. We LOVE our volunteers!!

Art work by **BISD art students** will be on display throughout the library during the month of April. An open house was held April 2 in the main lobby of the library.

Get Fit Boerne! happens all month long at places all over Boerne, including the library. For a list of all events and to register online, go to boerne-tx.gov.

The **last strategic planning committee** meeting will take place on April 30. We should have a largely completed plan after that meeting and begin unveiling the plan by mid May.

April 15 is the last day for AARP tax aide.

Friends Update

The **Friends** will host a Chamber of Commerce ribbon cutting on **Thursday, April 25, 2013 11:30 a.m.** with a Volunteer Appreciation Luncheon immediately following from 12:00 p.m.-1:00 p.m. Please RSVP to Cheryl Perz. The deck construction is now complete.

Foundation Update

The **Library Foundation's** next Live at the Library performance will be April 9 at 6 p.m. with **Tennessee Valley Authority** performing bluegrass. The foundation is hosting a donor reception at the library on April 11. The Library and Foundation continue to work with the Yellowstone Park Foundation to coordinate a summer exhibit and reading program.

Committee Reports

None.

Old Business

Unattended Children and Disruptive Behavior

This policy has been tabled for the last couple of months so that Kelly could discuss age limits and liability with counsel. We have drafted a letter to go out to parents of kids left at the library after hours. This is usually an issue with kids at the library Wednesday through Friday as the library closes earlier.

Suggestions made by board members include: report repeat offenders to CPS, have police drive by at closing time and hire security in the afternoon from 2:30 p.m. to 4:30 p.m.

Facilities and for-profit organization use:

Kelly is currently working on creating two different policies so that there will be less confusion and will present at next meeting.

New Business

Americans with Disabilities Act Policy

Brian Cartwright moved to approve and Paula Petty seconded. Motion carried.

Confidentiality Policy

Chuck Bardwell moved to approve and Brian Cartwright seconded. Motion carried.

Other Business.

The Friends of Kendall County Libraries dinner will be held April 18 at 6:00 p.m. in Comfort.

Paula Petty made a motion to adjourn the meeting at 7:05 p.m. and Brian Cartwright seconded. Motion carried.

The next meeting is scheduled for May 9, 2013.

Respectfully submitted on April 23, 2013,

Sandy Johnston